

# DOWNTOWN DEVELOPMENT AUTHORITY

## Employment Application



DOWNTOWN DEVELOPMENT  
AUTHORITY

Please submit this application with a Resume and Letter of Interest.  
Incomplete applications will not be considered.

This is a salaried position with paid Holidays and Vacation  
This position *does not* offer medical, dental, vision, or retirement.  
Please initial to verify understanding: \_\_\_\_\_

### APPLICANT INFORMATION

Last Name				First			M.I.	Date			
Street Address							Apartment/Unit #				
City				State			ZIP				
Phone				E-mail Address							
Date Available							Desired Wage				
Position Applied for											
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>						
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?								
Have you ever been convicted of or pled no contest to a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain								
Have you ever been convicted of or pled no contest to a misdemeanor involving theft?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain								

### EDUCATION

High School				Address						
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree					
College				Address						
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree					
Other				Address						
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree					

### REFERENCES

*Please list three professional references.*

Full Name				Relationship						
Company				Phone						
Address										
Full Name				Relationship						
Company				Phone						
Address										

Full Name		Relationship	
Company		Phone	
Address			

**PREVIOUS EMPLOYMENT**

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	

**MILITARY SERVICE**

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

**CERTIFICATION, ACKNOWLEDGMENT AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.  
I acknowledge that you may choose to contact my previous employers for reference checking purposes.  
I understand that false or misleading information in my application or interview may result in my immediate termination.

Signature	Date
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